



WEST PARK ARTS & CRAFTS WALK

VENDOR INFORMATION, TERMS & CONDITIONS

West Park's First Annual Arts & Crafts Walk to promote local artists and crafters; will be held on Saturday, July 15th, 2017. We will have tables set-up at West Park Station, Backstage & PJ McIntyres patio's and inside.

Hours of Operation: Event begins at 11am and runs to 4pm.

Set Up & Tear Down: You will be assigned an area before the day of the show. Set up begins at 9am and tear down at 4:05pm. Please make sure area is clear of all garbage.

Please we ask that you DO NOT arrive earlier than 9am for set-up.

Parking: In the Public lot behind WPS, Backstage and PJ's.

Table Size: Allotted space is 8ft x 4ft with 6ft tables. Please let us know if you have your own tables and tents; we have a limited supply. If event is undersold, more space may be granted. Please make sure that your tables and displays fit allotted area. Most areas will be covered, some will not, let me know if you have your own tent set-up for those areas.

Lighting & WiFi: If you need electricity please specify beforehand, there are limited spaces with direct access to electricity. Each establishment has public WiFi you can connect too.

Booth Fees: \$25 Fee reserves your table. Must be paid one week prior to event (July 8th, 2017). First come, first serve.

Cancellations: No refunds or cancellations one week prior to event (July 8th, 2017).

Release of Liability: In consideration of my participation in the West Park Arts & Crafts Walk event, I hereby waive, release and discharge West Park Station, Backstage & PJ McIntyres or their representatives for any and all injuries, damages and loss from theft, which may be suffered by me or any other association with my participation. I acknowledge the risks involved in this event. I also give permission to use my name/company name, likeness and photographs of my work/products and my company logos for promotional purposes.

Signature

Printed Name

Date

