



JULY 14 & 15, 2018

SATURDAY 10AM—6PM, SUNDAY 10AM—4PM

EAST PARK IN DOWNTOWN CHARLEVOIX

The 50th Annual Art & Craft Show will be held in East Park located in downtown Charlevoix. Please fill out the show application and return it to the Chamber with a checks or money orders payable to the Charlevoix Chamber of Commerce. Enclose a \$.69 self-addressed stamped envelope to receive your acceptance information by mail, or provide your email to receive the information electronically.

### Rules and Procedures

1. Submit application with 4 photos showing your original work that you have created and will be selling. Include 1 photo of your booth. Acceptance is based on the approval of the jury committee. Photos will not be returned.
2. The artist must be present. No sales reps.
3. Applications are juried and accepted weekly as they arrive until each category is filled.
4. Payments will be deposited upon acceptance.  
**ONCE ACCEPTED, YOUR ENTRY FEE IS NON-REFUNDABLE.**
5. Confirmation of acceptance to the show will be mailed or emailed upon acceptance.
6. Booths are 10x10. Entrance fees are based on your desired booth type. (see map for premier locations). Premier spaces are limited. Not all requests may be met.  
Booth Types & Fees: Standard booth \$175 | Premier booth \$225  
\* Premier spaces include corner booths and spaces on Bridge Street and Clinton Street.  
\* You must enclose two checks if applying for a premier space—1 Check in the amount of \$175 which will be deposited upon acceptance, and 1 check in the amount of \$50 for the premier space. The \$50 check will not be cashed unless you are given premier placement.
7. Set Up: Friday, July 13 between 10am—7pm. Space assignments will be distributed from the Chamber booth located next to the clock tower in East Park.
8. You are responsible for your own display and for filing your own 6% Michigan sales tax.
9. Entrants must bring their own carts, tents and tables for display.
10. Park only in the areas indicated for exhibitors on the directions map that you will be given upon acceptance. DO NOT Park in metered spaces or in the lots directly behind the storefronts on Bridge Street.
11. No pets allowed. Dogs are not permitted in East Park during City sanctioned events.
12. The Charlevoix Art & Craft Show will be held rain or shine.
13. The Charlevoix Chamber of Commerce, at its discretion, reserves the right to refuse any entry and to withdraw any work from the show at anytime during the event.
14. No buy/sell merchandise is allowed. Only items designed/created by the displaying individual may be sold.
15. For your convenience, you may also apply online at [www.charlevoix.org](http://www.charlevoix.org).

Sponsored by the Charlevoix Area Chamber of Commerce

109 Mason St., Charlevoix, MI 49720 \* 231-547-2101 \* [info@charlevoix.org](mailto:info@charlevoix.org) \* [www.charlevoix.org](http://www.charlevoix.org)



JULY 14 & 15, 2018

SATURDAY 10AM—6PM, SUNDAY 10AM—4PM

EAST PARK IN DOWNTOWN CHARLEVOIX

Name \_\_\_\_\_ Phone \_\_\_\_\_

Business Name \_\_\_\_\_ Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email \_\_\_\_\_ Website \_\_\_\_\_

**MEDIA:**

- |                                   |                                       |                                      |                                    |                                      |
|-----------------------------------|---------------------------------------|--------------------------------------|------------------------------------|--------------------------------------|
| <input type="checkbox"/> Candles  | <input type="checkbox"/> Glass        | <input type="checkbox"/> Painting    | <input type="checkbox"/> Furniture | <input type="checkbox"/> Woodworking |
| <input type="checkbox"/> Ceramics | <input type="checkbox"/> Fiber/Fabric | <input type="checkbox"/> Photography | <input type="checkbox"/> Sculpture | <input type="checkbox"/> Quilting    |
| <input type="checkbox"/> Clothing | <input type="checkbox"/> Jewelry      | <input type="checkbox"/> Pottery     | <input type="checkbox"/> Stone     | <input type="checkbox"/> Mixed Media |
| <input type="checkbox"/> Drawing  | <input type="checkbox"/> Leather      | <input type="checkbox"/> Prints      | <input type="checkbox"/> Toys      | <input type="checkbox"/> Other       |

**Description:** \_\_\_\_\_

*FEES: 10x10 space*

Check desired booth type. Please Note: Premier booths are limited – we cannot fill all requests.

Standard Booth \$175 \_\_\_\_\_ Corner \$225 \_\_\_\_\_ Bridge St. \$225 \_\_\_\_\_ Clinton St. \$225 \_\_\_\_\_

Number of booth spaces requested \_\_\_\_\_

You must include a separate check in the amount of \$50 if you are requesting a premier space.

\$175 Standard Space Fee \$ \_\_\_\_\_ Check # \_\_\_\_\_

\$50 Premier Space Fee (corners, Bridge Street, Clinton St): \$ \_\_\_\_\_ Check # \_\_\_\_\_

My tent is secured by Weights \_\_\_\_\_ Stakes \_\_\_\_\_ Both \_\_\_\_\_

Vehicle License Plate Number(s) \_\_\_\_\_

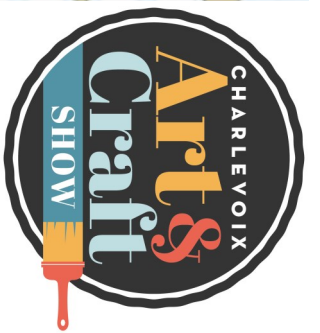
**REQUIREMENTS:**

Submit your completed application, self addressed stamped envelope, photos and checks payable to:  
**CHARLEVOIX CHAMBER OF COMMERCE, ATTN: ART & CRAFT SHOW**  
109 MASON STREET, CHARLEVOIX, MI 49720

Payment will be deposited upon acceptance. Once accepted, the fee is non-refundable. Non-compliance with show rules and regulations may result in disqualification. If disqualified, the Charlevoix Chamber reserves the right to prohibit you from participating in future Chamber sponsored events.





I have read and agree to abide by the rules and regulations that apply to the 2018 Art & Craft Show.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**BOOTH SPACE EXAMPLES:**

Note - This is not the exact show layout. Not all requests can be met. If you pay for a premium space, but are placed in a standard space, we will refund your \$50 check upon registration.

-  Standard Spaces \$175
-  Corner Spaces \$225
-  Clinton Street Spaces \$225
-  Bridge Street Spaces \$225

